

MINUTES OF MEETING OF HASKETON PARISH COUNCIL

Held on 12th September 2019

At 6.30pm in the Victory Hall, Tymmes Place, Hasketon, Suffolk

Final Draft Minutes

Present: Parish Councillors (PCllrs) Alastair McWhirter (AM) (Chairman), Iain Whyte (IW) (Vice Chairman) (from 7.23pm), Sarah Butters (SB), Stuart Dack (SD), Beccy Batley (RB)(left at 7.15pm), District Councillor (DCllr) Colin Hedgley (CH), and David Keeble (DK), (Hasketon Parish Clerk) 10 members of the public (MOTP) were in attendance.

1. Chairman Alastair McWhirter opened the meeting at 6.30pm and welcomed everyone in attendance especially the members of the public. He provided the usual health and safety information and advised the meeting could be recorded in any format.

2. Apologies for Absence: Apologies were received from PCllr Georgie Wells and accepted by the meeting.

3 Declaration of Interests: SB declared her position as an allotment holder in respect of agenda item 14 (iii) and particularly in relation to item 14 (iii)c .

4. Co-option of Councillor: Clerk advised that he had received confirmation from Jemima Whitley that she agrees to be co-opted onto the Parish Council and it was resolved that she be co-opted to serve as a Parish Councillor for Hasketon Parish Council. Clerk to contact Jemima to complete the Declaration of Acceptance of Office as soon as possible.

Proposed - SB
Seconded - SD
ACTION Clerk

5. Minutes of Previous Meetings: The minutes from the meeting on 18th July 2019 were accepted and approved as a true record and initialled by the Chairman.

Proposed – SD
Seconded - SB

6. Matters Arising from the Previous Minutes: There were no matters arising from the minutes.

7. Invitation for Members of the Public to Speak: Several representations were made voicing objections to planning application DC/19/3269/FUL.

A question was raised regarding the possibility using some of the PC financial reserves towards the STOP! Campaign (Ipswich Northern Bypass Consultation) costs if they were identified for specific costs e.g. traffic surveys etc.

Reference was also made regarding ownership of the Allotments/car park/amenity land in Tymmes Place. Although the Chairman said HPC has this in perpetuity there was some concern as to whether the District Council could 'take back' the land if it was required. Clerk advised he would investigate. Also commented on was whether the PC should consider again a Neighbourhood Plan in light of the Ipswich Northern Bypass proposal and possible consequences in respect of future land development.

13. Planning.

i) Planning Application DC/19/3269/FUL – Pond View, Grundisburgh Road.

13. Planning. (cont'd)

i) Planning Application DC/19/3269/FUL(cont'd)

It was resolved to recommend refusal of this application for the following reasons: -

- a) The plans presented appear to lack accuracy in relation to existing structures currently situated within the property curtilage.
- b) The building is outside the village envelope and represents a further example of 'scope creep' into a predominantly rural environment.
- c) The scale of the alteration/extensions are out of proportion to the original annex building.
- d) The proposed building is significantly larger than the existing annex and would have a detrimental effect on the visual amenity of the surrounding area.

Proposed – RB
Seconded – SD

ii) Report of Possible Planning Breach. A possible breach of planning legislation had been brought to the attention of the Chairman who had spoken with the persons concerned who were now in consultation with ESC planning department. NFA required

iii) Feedback on Previous Applications.

There were no recent unresolved applications to report.

8. Ipswich Northern Bypass Consultation:

i) SD provided a comprehensive update on the STOP! Campaign activities to date. The first draft of an independent report has been received and will hopefully be submitted by MP Dan Poulter to Matthew Hicks, Suffolk County Council Chairman. The campaign is keen to look at moving from a STOP campaign to a 'Start' campaign to seriously consider alternatives to the bypass idea for improving transport locally. They were hopeful of a good turnout to the proposed march and demonstration outside Endeavour House on 13th September. Ongoing meetings are planned.

ii) The Chairman had written to Suffolk CC Chairman, Matthew Hicks, Cllr Mary Evans and Robin Vickery (RV) as well as East Suffolk Council Chairman Matthew Gallant and DCllrs Colin Sedgley and Tony Fryatt detailing the Parish Councils objections to the Bypass proposal. Responses have been received acknowledging the objections. Some concerns have been expressed amongst local people regarding the apparent lack of representation from Cllr Robin Vickery regarding local views on the Bypass and have suggested a vote of no confidence be put forward. The meeting did not favour this approach preferring to wait and assess responses following the completion of the consultation period.

iii) see (i) above

iv) The PC resolved to agree in principal to offer financial support to the STOP! Campaign and would consider each and any request upon receipt of any such request in line with PC policies.

Proposed – SD
Seconded – RB

RB left the meeting at 7.15pm plus 8 MOTP.

9. Sizewell C Stage 4 Consultation: (previously circulated) The consultation period ends 27th September 2019. IW was nominated to draw up a response on behalf of the PC. **ACTION - IW**

10. District Councillors Report: (previously circulated). DCllr CH report covered a variety of topics and is attached. He emphasised he was opposed to the Northern Bypass and reassured the PC he would continue to represent the PC view in this respect. In addition to the contents of his report he commented on local and neighbourhood plans and suggested they could be beneficial to local communities when it came to planning issues. He also said some Parishes paid for professional

10. District Councillors Report: (cont'd)

organisations to prepare their plans given the time commitment required to prepare them.
CH also expanded on the issue of rough sleepers and the work of the anti-fraud team at ESC.
PCllr IW joined the meeting at 7.23pm
DCllr CH left the meeting at this point (7.55pm)

11. Report from County Councillor: No report had been received from CCllr RV.

12. Finance:

i) Approval and Adoption of s137 Policy and Guidelines (previously circulated). Three options had been previously circulated for the consideration of PCllrs. It was resolved to adopt the simple version (attached) which was considered to be sufficient for HPC needs. Proposed – IW
Seconded – SB

ACTION – Clerk

ii) Adoption of Revised Financial Regulations (prev circulated) An updated version was issued by NALC in July 2019 which has been adapted by the Clerk for HPC use. It was resolved to adopt the revised Regulations as circulated. Proposed – SD
Seconded - IW

iii) Quarterly Financial Control check. (attached) The control check had been completed by SD prior to meeting with no significant issues arising. It was resolved to accept and adopt the Control check. Proposed – SB
Seconded – IW

iv) Bank Matters: There were none.

v) Summary of Accounts since 18th July, 2019 (previously circulated and attached) Clerk reported the available balance in the savings account was £25379.68 and the current account was £2904.98. The accounts were initialled by SD.
It was resolved to approve and adopt the accounts as presented.

Proposed – SD

Seconded – IW

vi) Approval of Invoices and Transfer of Funds: There were unpaid invoices amounting to £464.85 as detailed below: -

| | |
|--|----------------|
| Clerk salary – September (Ch No 100671)) | £184.28 |
| Clerk Expenses – period 7/7/19 to 6/9/19..... | £85.30 |
| Microsoft Word Annual Sub (David Keeble) (Ch No 100669)..... | £59.99 |
| East Suffolk Council-Election Costs (Ch No 100670)..... | £54.40 |
| Clerk (Addit Hours) (Ch No 100673) | £81.28 |
| Total | £464.85 |

IW presented an additional invoice at the meeting for materials for fencing repairs to play area amounting to £17.42. (Ch No 100674).

Clerk reported that the £500.00 transfer recommended at the previous meeting had not yet been processed by Barclays Bank.

The recommended transfer of £2000.00 could be reduced to £1000.00 as no monies had been agreed for the STOP! Campaign donation as yet. It was resolved to approve payment of all invoices and transfer of £1000.00 as recommended.

Proposed – SD

Seconded – IW

ACTION - Clerk

12. Finance: (cont'd)

viii) Clerk Matters: Clerk had calculated his backpay, amounting to £44.92 and this had been verified by SALC payroll and submitted to the Chairman previously. Backpay agreed as presented and payment to be made in September payslip along with new monthly pay award.

Proposed – SB

Seconded - IW

14. Village Amenities and Events.

i) Play Area: a & b) Some damage to the slide was reported by a MOTP. Some discussion also in relation to possibility of soft areas being installed at bottom of slide. Also some fraying of ropes noted on rope climb. None of these considered urgent and should all be picked up in the annual ROSPA safety inspection due to take place in this month.

c) Two broken fencing rails had been repaired by IW.

ii) Trees: Nothing to report

iii) Allotments: a) Nothing to report

b) Annual Meeting has not yet taken place due to time pressures.

c) Charges 2019-20. It was resolved to maintain allotment rentals at the current rate of £20.00 per allotment. Plot no 5 is now a full-size allotment and the rent should be increased from £15.00 to £20.00 from October 1st. (SB excluded from voting)

Proposed – IW

Seconded – SD

ACTION - Clerk

iv) Bus Shelter: Some repair work is required to the weatherboarding. The adjacent wooden bench also needs some attention. Clerk to liaise with IW to assess what work is required and organise repairs.

ACTION – IW/Clerk

v) Victory Hall: a) IW was looking at making use of modern technology in hall i.e. digital heating controls etc. No further progress on Kitchen yet.

b) Clerk had received verbal complaints from some residents in Tymmes place about inconsiderate parking by some users of Victory Hall when there was ample room on the car park area. Such parking could restrict emergency service vehicles accessing Tymmes place as well as being a general inconvenience to residents. IW agreed to speak with users to highlight issue and request their cooperation.

ACTION – IW

c) Related to above was the ramp from the car park that some users found difficulty in negotiating plus adequate lighting especially in the winter period. IW will investigate possibility of installing handrails and more suitable lighting.

ACTION - IW

vi) Footpaths: SD and SB both raised questions relating to overgrown hedgerows encroaching onto footpaths. Normally hedgerows are responsibility of landowners but in some cases property owners' erect fences and appear to forget the hedge is their responsibility or indeed may be unaware the hedge is there responsibility. IW to investigate.

ACTION – IW

15. Highways:

i) Traffic Matters – Speed/HGV's B1079. The Chairman had written again to CCllr Mary Evans (Suffolk County Council- Cabinet Member with Responsibilities for Highways) but to date had not received a response.

15. Highways:

ii) Maintenance Matters: Other matters identified were poor condition of road markings and road signage and poor visibility where hedgerows obstruct highways and road signs.

ACTION – AM/Clerk

16. Breakfast Club: A request had been received from Chloe and Steph Pitcher for financial help for set up costs for their monthly breakfast club venture. This is a non-profit making project to enable people to meet once a month (Sunday mornings) in the Victory Hall for breakfast and read newspapers in a relaxed social environment. Any surplus monies would be shared between the Victory Hall and Church. The first session is on Sunday 15th September. It was resolved to support the venture and provide a start-up grant of £100.00 (s137).
Proposed – SB
Seconded - SD

17. Open Reach – Wayleave Request for New Pole: Openreach are requesting to place a new pole on the car park area in Tymmes Place to accommodate Broadband facilities. Location of pole as per attached plan. Openreach will pay a one-off payment of £157.50 for this facility. It was resolved to agree to this request.
Proposed – SB
Seconded – IW
ACTION- Clerk

18. War Memorial – Listing: Clerk had emailed Historic England with a request for more information regarding implications of a listing status but had not received a reply. **NFA**

19. SCC Green Strategy Consultation: (prev. circulated) Clerk to draft response. **ACTION - Clerk**

20. Data Protection: (Consent Forms) Clerk had received two responses and will re-issue forms to relevant Cllrs. **ACTION – Clerk**

21. Training: Details of SALC training opportunities had been circulated and was regularly updated. Cllrs wishing to take advantage of these training opportunities should contact the Clerk.

22. Correspondence: A revised list is attached to include more recent correspondence up to 10th September 2019.

23. Date of Next Meeting and Close: Next meeting is on 14th November at Victory Hall, Tymmes Place, Hasketon, commencing at 6.30pm.

There being no other business the Chairman closed the meeting at 8.33pm.

David Keeble, Parish Clerk.

Signed;.....Chairman

