

Model Internal Control Statement and Report to Council. This document should be tailored to meet the needs of your Council particularly where [] are shown.

HASKETON PARISH COUNCIL

INTERNAL CONTROL REPORT

The Accounts & Audit (England) Regulations 2015 aims to strengthen governance and accountability through requirements related to internal control and internal audit.

Whilst the Parish Council has reviewed the effectiveness of the internal audit (independence, competence, proportionate and scope), it has a requirement levied on it to ensure that its financial management is adequate and effective and that it has a sound system of internal control: -

'The regulations require active participation by members in providing positive assurance to the electors of their stewardship of public money. The framework of accountability is risk-based i.e. level of control and management must be appropriate to the risk involved. The Council must determine the most appropriate method of internal control.... care should be taken to ensure that internal control tests are proportionate and relevant and that they are neither seen as, nor intended as, undue interference in the RFO's day to day management of financial affairs.'

As part of its internal control, the Hasketon Parish Council has appointed a non-signatory Councillor* to conduct a review of the system of internal control via the following tests on a bi-annual basis with a written report of any findings to be submitted to the Council and minuted as received.

CONTROL TEST	TEST DONE	COMMENTS – check documents and initial
	Yes or No	
Ensuring an up to date Register of Assets	YES	
Regular maintenance arrangement for physical assets	YES	REVIEWED AT PC MEETINGS E.G. BUS SHELTER, WAR MEMORIAL, PLAY AREA
Annual review of risk and the adequacy of Insurance cover	YES	SEE MEETING MINUTES
Annual review of financial risk	YES	SEE BUDGET + MINUTES
Awareness of Standing Orders and Financial regulations	YES	
Adoption of Financial and Standing Orders	YES	
BLANK		BLANK
Regular reporting on performance by contractors	YES	MAINLY 'NORSE' SEE MINUTES
Annual review of contracts (where appropriate)	YES	