

## NOTICE OF MEETING OF HASKETON PARISH COUNCIL

To be held on Thursday 13<sup>th</sup> January 2022 at 6.30pm at the Victory Hall Hasketon.

In view of the current Coronavirus (Omicron) situation this meeting will be held outside the entrance to the Victory Hall and will consider essential Council business only. Members of the public are welcomed to attend and are requested to maintain social distancing and wear face masks and are also requested to take a lateral flow test before attending. A revised summary agenda is shown below.

### AGENDA

1. **Welcome and Housekeeping:** Chairman; Alastair McWhirter
2. **Apologies for Absence:**
3. **Declaration of Interests:**
4. **Co-option of Councillor:** Deferred
4. **Minutes from Previous Meetings:** (11<sup>th</sup> November 2021, prev. circulated) **Deferred**
5. **Matters Arising from the Previous Minutes:** (as above) **Deferred**
6. **Invitation to Members of the Public to speak:**
7. **Report from District Councillors:** (prev. circulated) **Deferred**
8. **Report from County Councillor:** (prev. circulated) **Deferred**
9. **Finance:**
  - i) Summary of accounts - Previously circulated
  - ii) Approval of Invoices and transfer of funds- previously
  - iii) Internal Control check
  - iv) Approval and adoption of 2022-23 Budget and Precept Setting
  - v) Asset Register **Deferred**
  - vi) Audit Arrangements 2021-22 - Previously approved
  - vii) Personnel matters- a) Appointment of New Clerk  
b) Pay Award 2021-22 - **Deferred**  
c) Payroll Arrangements - **Deferred**
10. **Planning:**
  - i) Planning application – None
  - ii) Updates on previous applications. - **Deferred**
11. **Village Amenities and Events:** **All deferred**
  - i) Allotment Matters – a) Vacant Tenancy  
b) Report

**11. Village Amenities and Events: (cont'd)**

- ii) Play Area Matters – a) Report
  - b) Maintenance
  - c) Refurbishment Working Group
- iii) Tree Management
- iv) Bus Shelter Matters
- v) Victory Hall (Village Hall) – Report - Defibrillator
- vi) Village Litter Pick - 2022
- vii) Maintenance contracts – Grass cutting/Hedge trimming – NORSE
- viii) Amenity area – a) Sign
- ix) Grit Bins
- x) War Memorial – Maintenance

**12. Annual Insurance renewal: Deferred**

**13. Quiet Lanes Update: Deferred**

**14. Highways: Deferred**

- a) B1079
- b) Manor Road
- c) Community Partnership Forum Meeting
- d) Lorry Route Survey Suffolk (submission)

**15. Fly tipping: Deferred**

**16. Training: Deferred**

**17. Data Protection Legislation: – Use of Councillors own devices - Deferred**

**18. Queens Platinum Jubilee Celebrations 2022: Deferred**

- a) Treebilee
- b) Beacons
- c) Festival of Suffolk

**19. Parish Council Documents/Archive: Deferred**

**20. Community Partnership Deferred**

- a) Road Safety Forum
- b) Partnership Funding for Projects

**21. Correspondence: Deferred**

- i) Merger of Citizens Advice
- ii) Donation Request St Elizabeth's Hospice

**22. Delegation of Powers to the Proper Officer:**

**23. Date of next meeting and close:**

## **Summary Agenda**

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22. **Delegation of Powers to the Proper Officer:**
23. **Date of next meeting and close:**