

ANNUAL MEETING OF HASKETON PARISH COUNCIL

held at Hasketon Victory Hall

on Thursday 11th May 2017 at 6.45pm.

Draft Minutes

Present; Chairman Councillor (Cllr) Alastair McWhirter, Vice Chairman Cllr Paul Strugnell, Cllr Simon Batey, Cllr Sarah Butters, Cllr Iain Whyte, Cllr Phill Hunter; Suffolk Coastal District Cllr Colin Hedgley, Suffolk County Cllr Robin Vickery, One Resident of the Parish.

1. Welcome and Introduction.

The Chairman Cllr Alastair McWhirter welcomed everyone to the Annual Parish Council Meeting before vacating his position as Chairman and Vice Chairman Cllr Paul Strugnell assumed the Chair for the Election of Officers.

2. Apologies for Absence. District Cllr Geoff Holdcroft

3. Election of Chairman. There being no other nominations Cllr P. Hunter proposed that Cllr A. McWhirter be re-elected as Chairman. The proposal was seconded by Cllr S. Batley and agreed by all.

Cllr A. McWhirter signed the Acceptance of Office and resumed the position of Chairman.

4. Election of Vice Chair. There being no other nominations Cllr P. Hunter proposed That Cllr P. Strugnell be re-elected as Vice Chairman. The proposal was seconded by Cllr S. Batley and agreed by all.

5. Appointment of New Parish Clerk/RFO. The Chairman introduced David Keeble to the Meeting. David will be taking over the position of Parish Clerk following the the resignation of Mrs Isabel Clark due to family commitments. The Chairman explained that in order to facilitate a smooth handover there would be some overlap of responsibilities between the outgoing and incoming Clerk although the new Clark would officially commence duties following this meeting. David Keeble would also become the RFO (Responsible Finance Officer).

The Chairman extended the grateful thanks of the Parish Council to Mrs Clark for all her work during her tenure as Parish Clerk.

6. Appointment of Council Representatives.

Playground – Cllr S. Batley and Cllr I. Whyte

The rota for monthly casual inspection of equipment and surroundings at Tymmes Place, has been circulated to Cllrs and previously agreed.

Tree Warden – Cllr P. Hunter

Finance - Cllr P. Hunter

Website admin – Cllr I. Whyte

Allotments – Cllr S. Butters

Victory Hall – Cllr I Whyte

Footpaths – Cllr P. Hunter

Suffolk Better Broadband – Cllr S. Batley

Planning – This was discussed under Planning (agenda item 16 a)

- 7. Declaration of Interests.** Cllr S. Butters declared her interest as an allotment holder but it was deemed there was no conflict of interest.

8. Minutes of the Previous Meetings.

Parish Council Meeting - 10th March 2016 – approved and signed.

Extraordinary Parish Council Meeting - 27th March 2017 – approved and signed.

Matters arising from minutes of 27/3/2017

The date of the installation of the Defibrillator was amended on the Minutes of the Meeting of the 9th March 2017 to prior to the Meeting of the 9/5/2017.

Matters Arising.

Village Green.

Cllr S. Butters reported damage to the bench under the trees. Cllr S. Batley to reassess on next inspection.

Fencing has been completed.

Tyre Sandpit to be left in current position – replacement sand and a cover to be considered at future meeting.

Tree survey to be undertaken, Cllr P. Hunter to chase up.

Slide Handrails – Cllr I. Whyte to follow up

Bus Shelter - to be followed up. Clerk to contact Decorators and Agenda for next Meeting.

- 9. Report from County Councillor.** Cllr Robin Vickery presented his County Council Report which had been previously circulated (see attached).

County Cllr R. Vickery left the meeting following his report.

- 10. Report from District Councillor.** Cllr Colin Hedgley presented the District Councillors Report on behalf of the three elected District Cllrs for the Woodbridge Ward which includes the Parish of Hasketon. (Report previously circulated – see attached).

District Cllr C Hedgley left the Meeting following his report..

- 11. Adoption of Standing Orders.** There were no changes identified to the current Standing Orders and it was resolved that these be adopted. Proposed by Cllr P. Strugnell and seconded by Cllr I. Whyte. Agreed

12. Finance.

The retiring Parish Clerk presented the accounts for the preceding year which had been circulated prior to the meeting and are attached.

- a) Adoption of Financial Standing Orders.

Proposed by Cllr P. Hunter and seconded by Cllr S. Batley. Agreed.

It was resolved that the Financial Standing Orders be adopted.

- b) Adoption of End of Year Account.

These had been previously circulated.

- c) Adoption of Annual Governance Statement.

The Chairman read through the Annual Statement of Governance.

Proposed by Cllr P. Strugnell and seconded by Cllr S Butters. Agreed.

It was resolved that the Annual Statement of Governance be adopted.

- d) Adoption of Accounting Statements 2016/17.

The Accounting Statements for 2016/17 had previously been circulated.

Proposed by Cllr S. Batley and Seconded by Cllr P. Hunter. Agreed .

It was resolved that these be adopted subject to checking by Cllr A. McWhirter (Chairman)

- e) Adoption of Annual Return for the Year.

Proposed by Cllr P. Strugnell and Seconded by Cllr P. Hunter. Agreed.

It was resolved that the Annual Return for the Year be Adopted subject to checking by Cllr A. McWhirter (Chairman)

13. Parish Council Vacancy.

Two possible candidates were identified who had previously expressed some interest in becoming a Parish Councillor. Cllr S. Butters pointed out that there were currently five men and only one women on the Parish Council and felt that women were under represented on the Parish Council. She also expressed the view that a further representative from Tymmes Place would be desirable. It was resolved that Cllr S Butters and Cllr McWhirter would approach the two prospective candidates to see whether either would agree to stand as a Parish Councillor.

14. Insurance.

The Clerk reported that she had received notice of the Insurance Premium renewal for the coming year 2017/18 amounting to £699.00, an increase of £15.74 on last year's premium. The renewal date is the 1/6/2017. Cllr S. Batey

proposed this be accepted and seconded by Cllr S. Butters. Agreed

It was resolved that the premium be paid and the Clerk instructed to do so.

15. Highways.

a) Speed reduction B1079 update.

The Chairman reported he had met with Cllr R. Vickery and David Chenery (Suffolk County Council) and there appeared little chance of obtaining a 40 M.P.H. restriction for this stretch of road. It was acknowledged that there was an adverse camber and poor line of sight. Cllr Vickery agreed to consult again regarding possibility of removing some trees on the bend and erecting adverse camber warning signs and report back to the P.C.

Cllr P. Strugnell raised the issue of School buses using Manor road despite previous agreement not to. It was resolved that the Chairman would write to Farlingaye High School reminding them of the agreement.

b) Road Traffic Accident Low Road – 30/4/2017 Council Action?

It was resolved there were no measures required to be taken by the Parish at this time.

16. Planning.

a) Consideration of setting up a Planning Committee

The Chairman explained that SCDC now operate a revised planning process aimed at speeding up the process. SCDC Planning Officers can approve straightforward applications and only contentious applications go before the Planning Committee. Consensus of Parish Council was that a full Parish Council Meeting should consider all applications, if necessary by calling an Extraordinary Meeting.

Proposed by Cllr S. Batley and seconded by Cllr P. Strugnell. Agreed.

It was resolved that all Planning Applications will be considered in public by a full Parish Council committee meeting or Extraordinary meeting if response times fell between scheduled bi-monthly Parish Council meeting dates.

c) Planning Application DC/17/1432/PN3 – Shimmens Lot, Boulge Rd, Hasketon.

After due consideration the Parish Council recommended refusal of this application for the following reasons.

1. The proposed domestic development falls outside the current village envelope boundary and is therefore considered inappropriate use of agricultural land.
2. The 'agricultural' building in question is a relatively recent construction on the land.
3. Boulge road is a narrow single track road for most of its length and already requires extra care from motorists and other users

4. The current access to the site is a relatively low key 'agricultural' access and would require reconfiguring and possibly widening to accommodate this development.
Proposed by Cllr I. Whyte and seconded by Cllr P. Strugnell. Agreed.
It was resolved that the P. C. recommend refusal of Planning application and the Clerk was instructed to respond to SCDC Planning Department accordingly.
- d) Invitation to attend Local Plan Review at Melton Fri. 19th May.
incoming Parish Clerk and Cllr P. Hunter would attend.
It was resolved that the Chairman would reply to invitation accordingly.

17. There were no items numbered 17 on the Agenda.

18. Adjournment for Members of Parish to Address Council on matters relating To Hasketon.

There were no questions offered therefore no adjournment was required.

The Parishioner attending the Meeting left at this point.

19. Resumption of Meeting

20. Correspondence.

- a. Information received from SCDC relating to mechanisms for receiving Planning Notices.
- b. End of moth bank statements.
- c. SCDC notification of 1st Precept payment (50%).
- d. AON Insurance quote due 1/6/2017.
- e. Various election notices.

21. A.O.B

1. Broadband. Cllr S. Batley commented that the planning of Broadband provision in the Parish was haphazard at best which was acknowledged in County Cllr R. Vickery's report. Cllr S. Batley will follow up with both District Cllrs and County Cllrs.
2. Traffic issues through village.
The Chairman highlighted the problems of excessive Speed on some village roads i.e. Manor road. County Cllr R. Vickery highlighted the SAVID campaign and recommended the P.C. sign up to this scheme.
3. Internet Banking.
It was felt there were still both security and transparency issues_ and the matter required further exploration.
4. Training
Cllr S. Butters and the new Clerk were wanting to undertake relevant training opportunities when available.
5. Presentation to Mrs Isabel Clark Retiring Parish Clerk.
The Parish Councillors presented Isabel with a signed card thanking her for all her work. She expressed her thanks for her flowers and expressed how much she had enjoyed her time as Parish Clerk.

Meeting Closed at 8.00pm.

Signed

Date.